RIPCORD

SECURITY SOLUTION

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The records and documents your enterprise produces each day contain all sorts of information that is relevant to the products and services you sell and to your business operations. Many of these documents require collaboration, editing and sharing by multiple users and can appropriately be archived in offsite paper files or a typical cloud environment.

But some of your records are so sensitive — HR documents, legal case files and medical records to name three categories — that traditional document storage and management isn't enough. You need a solution that delivers advanced security features, enables you to easily manage access, retention and other compliance policies, and gives your IT personnel the tools they need to manage incidents.

Ripcord can give your enterprise an affordable fully automated, cloud-based solution to digitize, centralize and more easily search, manage and secure its most sensitive records.

How is Ripcord more secure than your current document solution?

7 REASONS WHY RIPCORD IS MORE SECURE THAN YOUR CURRENT DOCUMENT SYSTEM

1

Automation, Not People

Your documents will be digitized by automation, not human staffers using scanners. Robots don't miss pages or make other scanning errors. They don't collude or share information with each other, and they can't be bribed. Robots also can't walk into a closet full of HR documents, steal them and perpetrate identity theft.

Once your current records are tagged and digitized, Ripcord's AI features make sure you comply with your own policies going forward. If a new document is added to the system without the profiles, tags and controls that category requires, Ripcord alerts you to the issue and suggests the proper rules. After some time, the system's AI will automatically sort documents into the correct profile and compliance parameters.

2

No Cardboard Boxes

Many of our competitors continue to use cardboard boxes to store tangible files in warehouses. That creates risk — the risk of fire, flood, theft, loss in transit or loss by misfiling. Risk is the opposite of security.

3

Encryption at Rest and Transit

Ripcord uses 256-bit encryption to tag each stored record with a unique key; updated records are encrypted with an additional key. When records are on the move they get a different key for each connection making life even more difficult for hackers.
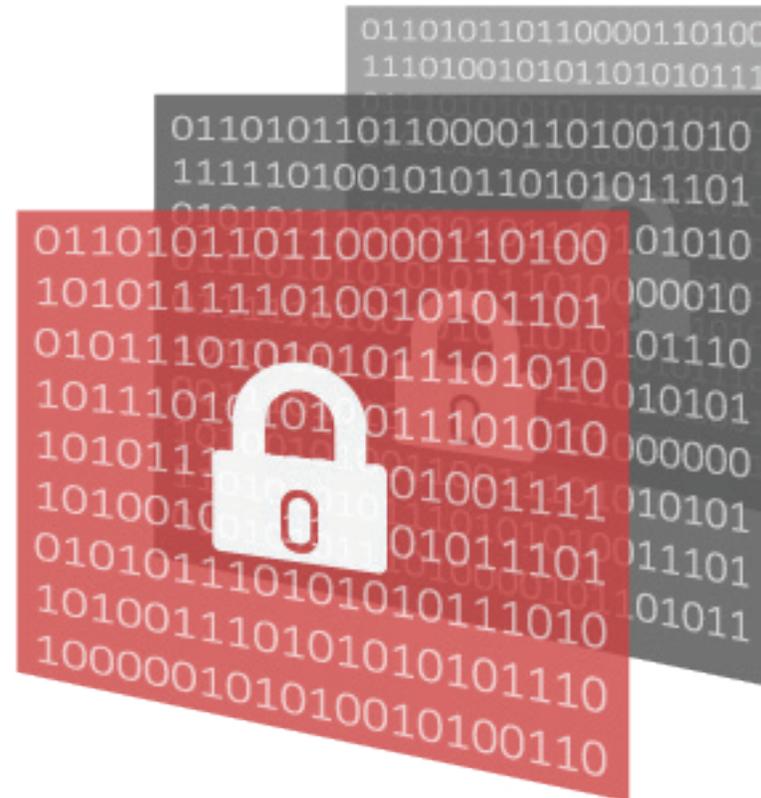
4

Security Event and Incident Management

Your IT personnel need immediate notice of potential security breaches so that you can maintain compliance. Ripcord allows you to setup triggers that notify you if unauthorized users — inside or outside the organization — view your records. Other triggers can be established for unauthorized downloading, sharing, commenting or altering. You can even set triggers for specific records that you worry about.

Ripcord supports both text and email notifications to multiple personnel when incidents occur, and even includes auto migrate capability to move records to a different secure location if certain incidents occur. Ripcord can also integrate with Splunk® at no extra cost.

5

Single Sign-On (SSO) / LDAP Integration

Record storage and management is central to your operations and your key IT personnel need quick access to all of Ripcord's applications and functionality. At the same time, you need the ability to configure appropriate access to those applications for the rest of your organization. With SSO and LDAP integration, Ripcord allows you to customize how each department, business function or role will have access to your records and Ripcord's features.

6

Enforceable Security and Compliance Policies

With all of your records centralized and digitized into Ripcord, you can easily set retention policies that automatically archive records or notify you before your disposition date.

Ripcord gives you the ability to set permissions for who in your organization can view, download, share, comment on, modify records. With LDAP/AD integration those permissions can be role-based instead of individual user-based.

Ripcord's reporting and analytics functions enable you to track who accessed which records, when that access occurred and for how long.

7

Certified Digital Files

All records in Ripcord are digitally certified and include chain of custody data to assure their authenticity. This can be especially useful when litigation and other business disputes require you to prove record authenticity.

About Ripcord

Ripcord, the world's first robotic digitization company, uses sophisticated automation and software to provide customers with a secure, fast and all-inclusive digitization solution at low, predictable prices. Ripcord's mission is to help customers free their trapped data. Ripcord now has over 1 billion records under management from Fortune 100 companies and global institutions.